



## Licensee/Hirer Covid-19 protocol

This document is to be reviewed and updated regularly. We strongly advise that you periodically check this documents for any updates and changes.

As a Licensee/Hirer operating as your own business you are responsible for the following:

- Provide all PPE, barriers, hand sanitiser and single use items you shall need during your treatment sessions.
- Complete a Covid-19 risk assessment
- Have you own Covid-19 protocols and policies
- Provide a Covid-19 visitor policy to all clients
- Wear an appropriate mask at all times
- Dispose of all PPE, single use items and barriers in accordance to health and safety guidelines
- Wash your hands for 20 seconds minimum frequently during the day or use a hand sanitiser; this should be done before and after each client as a minimum
- Ask client to use hand sanitiser when coming into the building
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Cover your cough or sneeze with a tissue, then throw the tissue in a bin and wash your hands
- Clean your therapy room in accordance with health and safety guidance before and after each client. This includes surfaces such as door handles, clipboards, coffee tables in all the therapy suites. If using a treatment couch please ensure you thoroughly cover the couch, use fresh barriers for each client and clean the bed between clients. Paying special attention to the face holes where saliva can collect.
- Ensure frequently touched surfaces such as main door handle and hand rails are cleaned regularly
- Provide the required cleaning products to use before and after each client. As a business owner this is your responsibility when using the space.
- Should you (or a member of your household) develop symptoms please self-isolate in line with Government guidance. You should notify Callie Rashid if this applies to you. The current Government guidance can be found online.
- Ask all clients to arrive at the time of their appointment to prevent the need to use the waiting area.
- Clients waiting outside the Centre should stay the statutory 2 metres apart.
- Allow time to clean your room, wash your hands and have the previous client leave without crossing paths with your next client. On average 10-15 minutes should be enough between appointments.

Date: Aug 2020 Signed: Callie Rashid